



# OpenText ApplicationXtender

Simplified document management

OpenText ApplicationXtender is an easy to use, easy to deploy document management system for mid-sized organizations and business departments that need to increase the efficiency of document-intensive business processes. End users can stay in their familiar business applications and retrieve and process content directly from the ApplicationXtender repository. By automating paper and manual document processing, ApplicationXtender helps to reduce transaction costs, increase compliance with regulations and standards, and improve access to information for better decision making.

## A Fast and Simple Way to Begin

ApplicationXtender tackles the unique challenges typically associated with departmental business content, regardless of the size of the organization it serves. It provides specific capabilities for high-speed capture, document management, efficient workflow, secure storage, and fast retrieval of business content. Whether it originates on paper or is born digital, content is transformed by ApplicationXtender into open formats for distribution across any platform, including web browsers, desktops, and mobile devices. This information is stored and organized based on its meaning and context for the specific business need being addressed.

Thousands of organizations use ApplicationXtender to streamline operations and improve access to information for better decision-making and control. Organizations leverage ApplicationXtender in many ways, including contracts management, account enrollment, student records, employee onboarding, HR records, invoice and loan processing, medical imaging, patient registration, legal, regulatory, and countless other processcentric functional business applications.

ApplicationXtender deploys quickly and simply—in most cases, in a matter of days—and is easy for business users to learn and personalize using an intuitive HTML5 interface that works with any browser and doesn't require plug-ins. Once deployed, ApplicationXtender is easy to monitor and manage, making it ideal for organizations with limited IT resources.



## Features | Benefits

- Enterprise ready solution, optimized for departmental content
- Access data anywhere, any time, on any device for realtime decision-making and faster processes
- Automate physical and digital content ingestion and classification to improve accuracy with capture options, including advanced recognition and distributed capture
- Share information using familiar business and productivity applications
- Transform paper-based processes into digital workflows to improve efficiency and reduce costs
- Provides document retention and disposition policies in the background to mitigate risk, reduce cost, and meet compliance goals
- Eliminates lengthy deployment times
- Cost-effective document management solution with a concurrent user licensing model

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The trusted leader in information capture and management

# ApplicationXtender Product Overview

ApplicationXtender provides all major document management capabilities such as document check in and check out, rubber stamps, annotations, minor and major revisions, workflow, retention management, business application integration, and support for digital signatures.

ApplicationXtender retention manager software supports policy based retention, legal hold, and disposition rules. It helps organizations that need to comply with regulations, such as Sarbanes-Oxley, HIPAA, or 21 CFR Part 11, to retain information consistently, and it enables cost-efficient access to documents in the event of litigation.

## Easy access and retrieval with business applications

Users can access documents in ApplicationXtender without having to leave their familiar business applications. For example, knowledge workers can quickly and transparently access, retrieve, and share documents from ApplicationXtender via Microsoft® Outlook, Microsoft® Word, Excel®, and PowerPoint®, and ERP and CRM software like SAP®, Oracle, JD Edwards, Salesforce, and Microsoft® Dynamics, or virtually any other business application. Users gain greater control over their content, enhancing the quality and speed of decisions, increasing customer service levels, and improving productivity. Meanwhile, the organization can radically reduce costs for delivery and storage of paper, reduce training costs, and improve compliance.

## New in ApplicationXtender

Significant enhancements and modernizations have been made to the ApplicationXtender platform including improved ease of use, administration, and remote management. In addition, ApplicationXtender 8.1 offers upgraded extensibility with REST services, and broadened support for multiple user security protocols within the organization and beyond.

## Anywhere, any device access for real-time decision-making

Knowledge workers can now complete their work anywhere, on any mobile device, and via the web client. The enhanced interface offers the full experience of ApplicationXtender, eliminating the need for browser-specific plug-ins.

## International language support

ApplicationXtender is available in German, Simplified Chinese, Brazilian Portuguese, Spanish, French, and Italian.

## Lower IT costs through web-based administration

A single web-based interface for system administration eliminates the need for a desktop client in most cases. Administration functions are aggregated into a new HTML5 UI, providing a view of the entire environment from one web console. Modern license management provides context of what's happening in the system, and support for application reporting enables chargebacks—especially useful for large organizations and multi-tenant deployments.

## Improved performance and integration with REST services

A true multi-platform approach allows development of applications for any client, on any device. REST services provide a highly efficient and resource-centric API for developing fast and efficient content solutions geared toward web, mobile, and other platforms. REST services empower integrators to build lightweight, rich solutions that are easily maintained and scalable.

## Enhanced process agility with advanced workflow manager

Advanced workflow delivers an integrated solution to achieve process agility—from automation and process monitoring, to optimization. Easily create business processes with the intuitive, 100 percent web-based, drag-n-drop capable Process Designer. Simply develop applications with dynamic activity flow using scalable workflow services and quickly create complex processes systematically, while managing every aspect of business tasks from start to end. Workflow manager enables rapid development and deployment of complex workflows.

## Broader support for authentication engines in the organization and beyond

ApplicationXtender supports single sign-on technologies using SAML-based authentication tokens. Central authentication support with Microsoft® ADFS 2.0 enables integrators to quickly and easily deploy ApplicationXtender in a cloud-based solution. Simple deployment makes it easier to keep up with OS, application, and server-side updates, allowing for faster certification cadence and greater support for the latest database and server software.

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# ApplicationXtender Product Overview

Other modules to enhance ApplicationXtender include:

- **ApplicationXtender Capture:**
  - Connect industry leading capture solutions via REST services to enhance the built-in ApplicationXtender desktop scanning functionality
- **ApplicationXtender Connector:**
  - Leverage powerful integration capabilities with any business application
- **ApplicationXtender Full Text Search:**
  - Quickly and easily find relevant information inside the content
- **ApplicationXtender Reports Management:**
  - Capture and import PDF and ASCII point in time reports automatically
- **ApplicationXtender Public Access License:**
  - Secure, read-only document access outside the firewall

## A document management solution suited to your needs

ApplicationXtender is a document management system that eliminates paper and manual document processing to reduce transaction costs, ensure compliance with regulations and standards, and improve access to information for better decision making and operational effectiveness. ApplicationXtender can be deployed quickly, has a modern user interface that works across mobile and desktop platforms, and can be configured and maintained with no to low need for IT staff.

While optimized for business applications, ApplicationXtender has the power and features to scale across your organization to help you keep up with today's explosive content growth. For more information on OpenText ApplicationXtender, please visit [www.paperfreecorp.com/applicationxtender](http://www.paperfreecorp.com/applicationxtender).

## Contact Us

To learn more about how OpenText products, services, and solutions help you solve your business and IT challenges, please visit us at [www.paperfreecorp.com](http://www.paperfreecorp.com).

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